

GORDON PARKS HIGH SCHOOL REFERRAL FORM

The Saint Paul Area Learning Center at Gordon Parks is a high school diploma program whose educational component relies on the student's class attendance and successful completion of assignments in order for him/her to receive credit. At Gordon Parks students must be **at least 16 years old**, willing to attend scheduled classes, capable of working on their own and willing to do outside work.

Student Name _____ **Date of Referral** (today's date) _____

CIF _____ **Birthdate** _____ **Home Phone** _____ **Cell Phone** _____

Referring School _____ **Referring Counselor** _____

Class of _____ **2006** _____ **2007**, _____ **2008**, _____ **2009**, _____ **2010** (based on the year the student started grade 9)

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_____ **full-time placement at Gordon Parks HS**

_____ **Saint Paul Schools' diploma from GPHS OR** _____ **referring school's diploma** (List credits and **any deadline** at the bottom.)

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STUDENTS AT GPHS MUST MEET AT LEAST ONE "AT RISK" CRITERIA IN ORDER TO BE ADMITTED. PLEASE CHECK ALL OF THE FOLLOWING THAT APPLY TO THE STUDENT NAMED ABOVE:

- _____ is pregnant or is a parent
- _____ has been assessed chemically dependent and is now in recovery
- _____ is at least one year behind in satisfactorily completing course work or obtaining credits for graduation
- _____ is at least two grade levels below the performance level for students of the same age in a locally determined achievement test
- _____ has been physically or sexually abused
- _____ has experienced mental health problems - doctor or clinic name: _____
- _____ has been homeless in the last six months
- _____ speaks English as a second language or has limited English proficiency
- _____ has been chronically truant

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Special Education students are best served in the traditional schools where comprehensive special education services are available. If a student with an IEP is referred to Gordon Parks HS, **an IEP meeting at the sending school must take place. The points outlined in the "Procedure for Referring Special Education Students to ALC Programs" must be followed and an "ALC Special Education Referral Form" must be completed.** These forms are available from GPHS on request.

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Counselors, please list the credits to be completed at the Gordon Parks HS for **those students who will be receiving your school's diploma.**

Course name and number of quarter credits needed:
